

Alcoholics Anonymous Area E Mini Assembly
Minutes of Meeting: Thursday 6th December 2018 @ 7:30 PM

Chair: Trevor H

Attendance: 12 Present

Note: Ensure we have the email for each member.

Trevor H	Area Chair	Lane Cove Mon PM	Present
Rosemary	Area Secretary	RtR North Syd Tue PM	Present
John B	Area Delegate	Seaforth Tue PM	Present
Anna S	Area Alternate Delegate	Dee Why Thu PM	Apology
Michael S	Area Treasurer	RtR North Syd Tue PM	Apology
Rosemary	Area Group Liaison	RtR North Syd Tue PM	Present
Andrew I	Area Webmaster	RtR North Syd Tue PM	Apology
	Area Public Information Coordinator		Vacant
	The Mixer Editor		Vacant
Mary H	GSR	RtR Kirribilli Fri PM	Present
Michael B	GSR Alternate	RtR North Sydney Tue PM	Present
John R	GSR	Narraburn	Present
Garry T	GSR	Gordon Mon PM	MIA
Pam W	GSR	Seaforth Tue PM	Present
Chris C	GSR	Manly Sun AM	Present
Paul G	GSR	Mona Vale Sun AM	MIA
Peter	GSR	Wahroonga Sun AM	MIA
Bernie	Secretary	Wahroonga Sun AM	MIA
Steve	GSR	Cremorne Mon PM	MIA
Jean J	GSR	Kirribilli Sat AM	MIA
Meg	GSR	Telopea Wed PM	Apology
Linda	GSR	Cromer Fri PM	MIA
Lee S	GSR	Dee Why Curl Curl Bfast	Present
Patrick C	GSR	North Curl Curl Sun 4pm	MIA
Jim R	GSR	Narraburn Sun 9am	MIA
Stuart M	GSR	Narrabeen Tues/Thu 0630am	MIA
David M	GSR	Neutral Bay Tue 8pm	Present
Bethany	GSR	Lane Cover Mon PM	Present

Meeting Opened: 07:30pm

12 Traditions Read By: Mary

Previous Minutes: Accepted

Action Items:

Note: A motion was carried in the November 2016 that if an action item is open for 4 months and not completed it can be automatically closed.

Action Item	Description	Owner	Due	Status
20181206.01	Investigate the costs of the National PI CPC when it was held in Adelaide so we know how much we should keep before donating the excess of Area's prudent reserve.	John B	20190111	New
20181206.02	Combining CSO and Area E Quarterly Assemblies: <ul style="list-style-type: none"> A proposal needs to be written and submitted at the 2019 AGM 	Trevor	20190111	New
20181206.03	Determine if the GSB financials are available on the websites, if they are publicly available then we can put them on our website.	???	20190111	New
20180903.01	Add links to the You Tube cinema 30 sec videos to the Area E Website.	Andrew	20190111	In Progress
20180605.01	Everyone to promote members to subscribe to the Area E Website	ALL	20191231	On Going
20180605.02	Everyone to promote filling of the vacant Area E positions:	ALL	20191231	On Going

	<ul style="list-style-type: none"> ○ Secretary ○ Public Information & CPC Officer ○ Mixer Editor <p>20181002 – Andrew I was voted in as Webmaster.</p> <p>20190903 – It was raised that there should be a time limit on people filling more than one service position.</p> <p>20190903 – It was suggested the minutes could be rotated around the Area E members each meeting however Lee is concerned that if it went from person to person there would be a lack of continuity.</p> <p>20190903 – It was also raised the Service Manual says you should not hold more than one position. Leaving a position vacant can be more of an invitation for someone to fill the role.</p>			
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NOTE: It was agreed that the November 2016 motion be amended by inserting after automatically closed “unless retention of an item is approved at an Area E committee meeting”.

NOTE: A motion was passed June 2018 that the area meeting goes for 1.5 hours but be extended at the Chairman’s discretion if there are pressing items to be discussed.

General Business:

- **Public Information for shopping centres and cinemas (Michael S):**
 - Using the \$10,000 budget provided by NS CSO, cinema advertising has been carried out at various cinemas and movies. i.e. Orpheum, Castel Hill etc and is now finished.
 - Michael S met with NS CSO to discuss shopping centre advertising.
- **PI&CPC Sub Committee - 2019 National PI&CPC Conference:**
 - The room has been booked for Friday afternoon and Saturday September 14/15 for the 2019 National PI&CPC Conference to be held at the Chatswood Dougherty Centre.
 - The key next step is to contact the National PI&CPC Co-ordinator, Dave S, to seek suggestions for the sessions and then draft an agenda.
- **Prudent reserve for Area E:**
 - It was suggested that Area E should have a prudent reserve. The treasurer looked into the yearly costs and suggests \$6200 would allow Area E to cover 12 months costs.
 - As area has approx. \$8200 it was recommended we donate the excess to the GSO.
 - **MOTION CARRIED** that we not donate the excess until we are aware of the general costs of holding the PI & CPC Forum.
 - **Action Item:** John B to find out the budget used when it was held in Adelaide.
- **Insurance:** What coverage does GSO provide vs what coverage is required by venues?
 - This has arisen from the RtR Friday night venue but seems to have dropped.
 - GSO has taken out liability cover and this does cover office bearers. If a group needs to obtain a certificate of insurance it can be obtained from the GSO. Whilst each group is autonomous, if a group permits dogs at their meeting they forfeit any entitlement to insurance coverage.
 - John R dealt with the history of this insurance, which ended up with a general cover for public liability.
- **MailChimp emails:** frequency / combined content vs single message
 - **MOTION CARRIED** that a combined monthly email be sent to include any communication and not separate emails.

- **General Service Conference Report from our delegate:**

- They were submitted at the meeting.
- Action: determine if the GSB financials are available on the websites, if they are publicly available then we can put them on our website.
- Put all the other documents in Google Docs.

NEXT MEETING: Friday 11th January at 07:30

AREA E Committee Reports

Role	Area E Chairperson
Name	Trevor H
Date	21/11/18
Report	<p>Thank you to again to Gabrielle N, the Area G delegate, Susan M, NSCSO Office Manager, and Mark W, NSCSO Trustee for attending our November meeting.</p> <p>I'm encouraged that we might explore the combined assembly idea in a manner that suits the NSCSO and Area E with an aim to improve engagement with the groups and cooperate on 12th Step work in our locality.</p> <p>We might decide whether we want to meet in January, given the proximity to holidays for many.</p>

Role	Area E Delegate
Name	John B
Date	4/12/2018
Report	<p>A report on the 60th Australian General Service Conference will be tabled at the meeting and it is suggested this is placed on the ER Area E website. In relation to a number of the 2018 Topics, Conference Committees comments relate to members awareness of the three legacies e.g. ultimate authority for group problems should be expressed by their Group Conscience (the Australian AA Group Handbook provides guidance).</p> <p>A PowerPoint presentation was made at Conference on finances, please contact me if you require further information.</p> <p>Eastern Region Delegates are participating in telephone conference calls on a quarterly basis to discuss AA issues within the region. Area C have agreed to hold a Regional Forum on 25 May 2019 at the Entrance Community Centre. It was agreed to ask groups for their suggestions for session topics. Please forward your group's suggestions to me by e-mail at john3743@outlook.com.</p> <p>The aaservice.org.au website has various reports and other information available for members to access. There is also an opportunity for members to comment on 'Conference Topic #002/2018 ... Dogs be allowed at AA meetings ...'</p> <p>Communication for Conference Finance Committee to Delegates: at the Conference finance committee meeting at Conference this year the Committee decided to draft a letter outlining our 7th tradition obligations to General service could you please distribute the attached letter to your groups, districts, Area assemblies and G.S.O/ Intergroups this is from the Conference committee and not from the G.S.B.</p> <p>The Conference Finance Committee would like to remind ALL Group/District/Area/ Intergroup and C.S.O Committees and Treasurers that have any funds above your prudent reserve, not being used for P.I or Special purposes, be sent to G.S.O (as per our Group Donation Plan) to help our Office with our primary purpose of carrying the message to the sick and suffering Alcoholics and in their quest to supply services and literature to our groups. Our G.S.O/G.S.B supply services to groups</p>

such as : Our insurance policies Literature Big books Postage Our E-Magazine Our Board
 And much more

Our G.S.B and G.S.O have done a great job reducing costs but still require our help financially.

So, if you have a bank account just bursting with excess funds-send it to G.S.O and put it to good use.

Conference Finance Committee 2018”

Role	Area E Treasurer
Name	Michael S
Report	26/11/2018
	balance \$8260.49 No transactions in or out Also I would like to suggest that we have A prudent reserve of \$6200 which would Allow the area e to meet 12 months of levy expenses Also to keep on hand \$1000 for general expenses As well \$2000 for the national PI &CPC Forum And then to donate the remainder off \$2000 to the GSO

GSR Reports: (In no particular order)

Group	Telopea Wed 8 PM
GSR	Meg B
Members Approx	9
Attendance Approx	20-25
Last Group Conscience	24 October, 2018
Rehab Clients Visiting	N/A
Key Highlights	Our regular ID meetings continue to be strong. Since the colder weather finished, numbers have picked up considerably and several new-to-AA members are attending regularly. Telopea has a very good mix of sobriety with some very long time sober members (23-38+ years) as well as a recent newcomer who has indicated his intention make Telopea his home group. Literature sales have started to pick up as well. The Group continues to be supported through 7th Tradition.

Group	Seaforth Tue 7 PM
GSR	Pam W
Members Approx	20
Attendance Approx	Varies between 18 to 24 at present without SPP Bus coming anymore
Last Group Conscience	28th August - next one should have been 27th November - but now will be in the NY
Rehab Clients Visiting	SPP no longer visiting at present
Key Highlights	We are very happy to continue having the meeting in the Church even after the renovations and refurbishment has been completed to the Hall attached. We have a very good mix of sobriety attending this 1.5 hour ID meeting. As well as the regular members we have a very good mix of sobriety that attend our meeting keeping numbers approx the same each week. Definitely on the increase now that daylight saving and warmer weather has arrived.

Group	Neutral Bay Tue 8PM
GSR	David M
Members Approx	20
Attendance Approx	50-70
Last Group Conscience	20 November
Rehab Clients Visiting	Foundation House
Key Highlights	One hour ID meeting with monthly guest speaker. A large number of newcomers are attending meetings, buying literature and becoming group members.

Group	Lane Cove Mon PM Step Study
GSR	Trevor H
Members Approx	20
Attendance Approx	30
Last Group Conscience	20-Aug
Rehab Clients Visiting	Northside, 3-10 pax
Key Highlights	Read steps (etc) from Big Book and 12x12 in 28 week cycle followed by jump-in sharing on topic. Good mix of Sobriety.