

**Alcoholics Anonymous Area E Mini Assembly  
Minutes of Meeting: Friday 11th December 2019 @ 7:30 PM**

**Chair:** Trevor H

**Attendance:** 11 Present

**Note:** Ensure we have the email for each member.

Trevor H	<b>Area Chair</b>	Lane Cove Mon PM	Present
Rosemary	<b>Area Secretary</b>	RtR North Syd Tue PM	Present
John B	<b>Area Delegate</b>	Seaforth Tue PM	Present
Anna S	<b>Area Alternate Delegate</b>	Dee Why Thu PM	Present
Michael S	<b>Area Treasurer</b>	RtR North Syd Tue PM	Present
Rosemary	<b>Area Group Liaison</b>	RtR North Syd Tue PM	Present
Andrew I	<b>Area Webmaster</b>	RtR North Syd Tue PM	Present
	<b>Area Public Information Coordinator</b>		Vacant
	<b>The Mixer Editor</b>		Vacant
Mary H	<b>GSR</b>	RtR Kirribilli Fri PM	Apology
Michael B	<b>GSR Alternate</b>	RtR North Sydney Tue PM	Apology
John R	<b>GSR</b>	Narraburn	Present
Garry T	<b>GSR</b>	Gordon Mon PM	Present
Pam W	<b>GSR</b>	Seaforth Tue PM	Apology
Chris C	<b>GSR</b>	Manly Sun AM	MIA
Paul G	<b>GSR</b>	Mona Vale Sun AM	MIA
Peter	<b>GSR</b>	Wahroonga Sun AM	MIA
Bernie	<b>Secretary</b>	Wahroonga Sun AM	MIA
Steve	<b>GSR</b>	Cremorne Mon PM	MIA
Jean J	<b>GSR</b>	Kirribilli Sat AM	MIA
Meg	<b>GSR</b>	Telopea Wed PM	MIA
Linda	<b>GSR</b>	Cromer Fri PM	MIA
Lee S	<b>GSR</b>	Dee Why Curl Curl Bfast	Present
Patrick C	<b>GSR</b>	North Curl Curl Sun 4pm	MIA
Jim R	<b>GSR</b>	Narraburn Sun 9am	MIA
Stuart M	<b>GSR</b>	Narrabeen Tues/Thu 0630am	MIA
David M	<b>GSR</b>	Neutral Bay Tue 8pm	Present
Bethany	<b>GSR</b>	Lane Cover Mon PM	Present

**Meeting Opened:** 07:30pm

**12 Traditions Read By:** David

**Previous Minutes:** Accepted

**Action Items:**

**Note:** A motion was carried in the November 2016 that if an action item is open for 4 months and not completed it can be automatically closed.

Action Item	Description	Owner	Due	Status
20181206.01	Investigate the costs of the National PI CPC when it was held in Adelaide so we know how much we should keep before donating the excess of Area's prudent reserve. <b>190111</b> - They spent \$2765 including stationery and didn't do any catering. They did receive some donations and charged \$20 to attendees.	John B	20190111	Completed
20181206.02	Combining CSO and Area E Quarterly Assemblies: <ul style="list-style-type: none"> <li>A proposal needs to be written and submitted at the 2019 AGM</li> </ul> <b>190111</b> – Trevor submitted a draft proposal. <b>190111</b> – Trevor will send the draft to Susan and Mark and recommend that we have a 15 min slot at their AGM to present the proposal.	Trevor	20190304	In Progress
20181206.03	Determine if the GSB financials are available on the	John/	20190304	In Progress

	websites, if they are publicly available then we can put them on our website. <b>190111</b> – The financials aren't available presently but when they are record the website link on the Area E website.	Andrew		
20180903.01	Add links to the You Tube cinema 30 sec videos to the Area E Website.	Andrew	20190304	In Progress
20180605.01	Everyone to promote members to subscribe to the Area E Website. <b>190111</b> – Subscriber base has increased from 129 to 133.	ALL	20191231	On Going
20180605.02	Everyone to promote filling of the vacant Area E positions: <ul style="list-style-type: none"> <li>○ Secretary</li> <li>○ Public Information &amp; CPC Officer</li> <li>○ Mixer Editor</li> </ul> <b>20181002</b> – Andrew I was voted in as Webmaster. <b>20190903</b> – It was raised that there should be a time limit on people filling more than one service position. <b>20190903</b> – It was suggested the minutes could be rotated around the Area E members each meeting however Lee is concerned that if it went from person to person there would be a lack of continuity. <b>20190903</b> – It was also raised the Service Manual says you should not hold more than one position. Leaving a position vacant can be more of an invitation for someone to fill the role.	ALL	20191231	On Going

**NOTE:** It was agreed that the November 2016 motion be amended by inserting after automatically closed “unless retention of an item is approved at an Area E committee meeting”.

**NOTE:** A motion was passed June 2018 that the area meeting goes for 1.5 hours but be extended at the Chairman's discretion if there are pressing items to be discussed.

## General Business:

- **Prudent Reserve for Area E:**
  - Motion Carried: Area E maintains a prudent reserve of \$6000.
- **Public Information for shopping centres and cinemas (Michael S):**
  - Michael S met with NS CSO to discuss shopping centre advertising.
  - The NSCSO has decided to put on hold the shopping centre advertising. They would prefer to spend money on initiatives where they can measure the direct result.
- **PI&CPC Sub Committee - 2019 National PI&CPC Conference:**
  - The room has been booked for Friday afternoon and Saturday September 14/15 for the 2019 National PI&CPC Conference to be held at the Chatswood Dougherty Centre.
  - The key next step is to contact the National PI&CPC Co-ordinator, Dave S, to seek suggestions for the sessions and then draft an agenda.
  - If it is decided to source a guest speaker from overseas the estimate is approx \$3500 to bring someone from the US. We would pay for travel and accommodation however they pay for their food.
- **CSO and AREA E AGM on Saturday 2<sup>nd</sup> February at 11:30 lunch for at 12:30 start:**
  - RP to organise the pizza, salad, biscuits, drink etc.

• **Providing Centrelink with pamphlets:**

- There are 4 Centrelink's and Anna has a list of groups close by each of them.
- Anna asked if there was anyone who was in one of the groups close by the Centrelink who would volunteer managing the refilling of the pamphlets at Centrelink. Preferable the last week of each month.
- Brookvale Centrelink - Lee volunteered to ask if the Curl Curl group would adopt managing the pamphlets refill.
- Ryde Centrelink - Anna to contact Maggie from Telopea re managing pamphlets refill.
- Hornsby Centrelink – Anna to contact Bernie re managing the pamphlets refill.
- Anna will be the central contact for this initiative hence her phone number and mobile can be given to the representatives. Hopefully this can be proposed to the CSO and the CSO provide the pamphlets for free. They could do a bulk send to the reps once a quarter. If this works we could do a similar strategy to medical centres and schools.

**NEXT MEETING: AGM Saturday 2<sup>nd</sup> February at 12:30, then Monday 4<sup>th</sup> March at 07:30**

**AREA E Committee Reports**

<b>Role</b>	Area E Chairperson
<b>Name</b>	Trevor H
<b>Date</b>	10/01/2019
<b>Report</b>	<p>Happy New Year to all. As we've come through the holiday season, many of us will have had a chance to reflect on holidays in the past when we were left feeling the "shame, horror, and remorse" and to express gratitude for being free to have a much better experience!</p> <p>I will pull together a draft proposal for submission at the NSCSO and Area E AGMs next month proposing a pilot combined assembly on the subject of 12th Step work at &amp; beyond the group level. It is my fervent hope that we can improve the experience of service at Area E to increase the sense of achievement and purpose.</p> <p>Please consider nominating for open positions either in advance or from the floor on the day.</p>

<b>Role</b>	Area E Delegate
<b>Name</b>	John B
<b>Date</b>	10/01/2019
<b>Report</b>	<p>2018 Conference Papers (includes financial report) have been distributed to Conference participants. Expected to be on aaservice.org.au website by end of January</p> <p>The 2019 Inaugural Assembly will be held in February. Members will be rotating off the following jobs Area Delegate, Area Alternate Delegate, Treasurer. Other jobs vacancies are Secretary, PI&amp;CPC Co-Ordinator, Mixer Editor</p>

<b>Role</b>	Area E Treasurer
<b>Name</b>	Michael S
<b>Date</b>	11/01/2019
<b>Report</b>	<p>Current balance is \$7422.49 after monthly expenses of \$38 printing and \$800 levy.</p> <p>The NSCSO have decided not to go ahead with the shopping centre advertising until a method can be determined as to how to measure the impact.</p>

<b>Role</b>	Area E Public Information & Co-Operation with the Professional Community Sub-Committee
<b>Name</b>	John B, Michael B
<b>Date</b>	
<b>Report</b>	<p>1. Information sent to National PI&amp;CPC Coordinator, Dave S. He is considering and will respond</p> <p>Premises are booked from lunchtime Friday to the Saturday evening. We have had to fit in around permanent bookings. On Saturday morning, the area available is smaller and activities will most likely need to be restricted for AA members.</p> <p>At last month's ER Area E committee meeting it was suggested inviting a guest speaker from America. Inquiries are being made as to what this would entail.</p> <p>Our attention needs to address developing a Forum program. Our thoughts are:</p> <ol style="list-style-type: none"> <li>1. Discuss with members in ER Area E</li> <li>2. Seek your input, including contacting PI&amp;CPC coordinators from all areas in Australia for their suggestions</li> <li>3. Consider having a public meeting on the Friday evening, with participation from areas in Eastern Region</li> <li>4. Consider holding a social function on the Saturday evening</li> </ol> <p>2. Overseas Guest Speaker</p> <p>Contact made with a member from Area G involved in organising Overseas Guest Speakers for the Roundup and he will make inquiries for us.</p> <p>Indication of arrangements: a speaker needs to arrive a few days earlier, suggestions allow \$200 per day for accommodation (min. 5 days), \$2,500 for airfare and other travel costs. Speaker pays other out of pockets.</p> <p>3. Costings from 2017 National PI&amp;CPC Committee</p> <p>Seed capital  Area D \$2,000  Receipts  Donations from Groups \$2,164.95  Registration fees \$405  Donations \$21.70  Payments  Room hire (incl. morning &amp; afternoon tea) \$2,329.59  Literature \$204.50  Banners \$150.65  General \$79.97  Loss funded by Area D \$173.06</p>

## GSR Reports

<b>Group</b>	Telopea Wed 8 PM
<b>GSR</b>	Meg B
<b>Members Approx</b>	9
<b>Attendance Approx</b>	20-25
<b>Last Group Conscience</b>	9th January, 2019
<b>Rehab Clients Visiting</b>	N/A

<b>Key Highlights</b>	Our regular ID meetings continue to be strong. Numbers are back to being good with 25+ attending. Telopea has a very good mix of sobriety with some very long time sober members (23-38+ years) as well as a recent newcomer who has indicated his intention make Telopea his home group. We managed to negotiate safe, secure on-site storage for banners, literature stocks and coffee/tea making supplies. This should materially widen the pool for the next round of elections for the position of Group Secretary as it means the Secretary no longer has lug the banners, supplies, etc. around.
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<b>Group</b>	Seaforth Tue 7 PM
<b>GSR</b>	Pam W
<b>Members Approx</b>	20
<b>Attendance Approx</b>	Varies between 18 to 24 at present without SPP Bus coming anymore
<b>Last Group Conscience</b>	28th August - next one should have been 27th November - but now will be in the NY
<b>Rehab Clients Visiting</b>	SPP no longer visiting at present
<b>Key Highlights</b>	We are very happy to continue having the meeting in the Church even after the renovations and refurbishment has been completed to the Hall attached. We have a very good mix of sobriety attending this 1.5 hour ID meeting. As well as the regular members we have a very good mix of sobriety that attend our meeting keeping numbers approx the same each week. Definitely on the increase now that daylight saving and warmer weather has arrived.

<b>Group</b>	Neutral Bay Tue 8PM
<b>GSR</b>	David M
<b>Members Approx</b>	20
<b>Attendance Approx</b>	50-70
<b>Last Group Conscience</b>	20 November
<b>Rehab Clients Visiting</b>	Foundation House
<b>Key Highlights</b>	One hour ID meeting with monthly guest speaker. A large number of newcomers are attending meetings, buying literature and becoming group members. Two group members who joined in their first 90 days this week both celebrated their first year.

<b>Group</b>	Lane Cove Mon PM Step Study
<b>GSR</b>	Bethany
<b>Members Approx</b>	20
<b>Attendance Approx</b>	20
<b>Last Group Conscience</b>	Every 14 weeks
<b>Rehab Clients Visiting</b>	
<b>Key Highlights</b>	Read steps (etc) from Big Book and 12x12 in 28 week cycle followed by jump-in sharing on topic. Good mix of Sobriety.

<b>Group</b>	Dee Why Thu 7PM
<b>GSR</b>	no GSR (filled out by alt delegate Anna S. Member of the group)
<b>Members Approx</b>	
<b>Attendance Approx</b>	
<b>Last Group Conscience</b>	
<b>Rehab Clients Visiting</b>	
<b>Key Highlights</b>	

