

## Alcoholics Anonymous Area E Mini Assembly

Minutes of Meeting: Wednesday 05<sup>th</sup> August 2020 @ 7:30 PM

Trevor H	<b>Area Chair</b>	Lane Cove Mon PM	Present
Jenny	<b>Area Secretary / GSR</b>	RtR Kirribilli Fri PM	Present
	<b>Area Delegate</b>		
Lee S	<b>Area Delegate Alternate</b>	Dee Why Curl Curl Bfast	Apology
China	<b>On behalf of Lee Above</b>	Dee Why Curl Curl Bfast	Present
Rosemary	<b>Area Treasurer</b>	RtR North Syd Tue PM	Apology
Laura	<b>Area Group Liaison / GSR</b>	Cremorne 1pm Friday	Present
Andrew I	<b>Area Webmaster</b>	RtR North Syd Tue PM	MIA
John B	<b>Area Public Information Coordinator</b>	Seaforth Tue PM	Present
Andrew S	<b>Alternate GSR</b>	RtR North Sydney PM	Present
Pam	<b>GSR</b>	Seaforth Tue PM	Present
Chris C	<b>GSR</b>	Manly Sun AM	MIA
Matt	<b>GSR</b>	Frenches Forest Monday PM	MIA
Erica D	<b>GSR</b>	Naremburn Fri PM	Present
John D	<b>GSR</b>	Naremburn Sun AM	Present
Matt	<b>GSR</b>	Cromer Men's Group Tue pm	Present
Steven	<b>GSR</b>	Mona Vale Sun AM	Present
Paula	<b>GSR</b>	Comer Monday PM	Present
Lawrence	<b>GSR</b>	Epping Monday PM	Present
Lachlan	<b>Alternate GSR</b>	Cromer Men's Meeting Tuesday 7:30	MIA
Michael S		RtR North Sydney	Present
Phil and Steve		Epping	Present

**Meeting Open:** 07:28pm  
**Chair:** Trevor (Minutes by Jenny)  
**Attendance:** 15 Present  
**12 Traditions Read By:** Steve  
**Previous Minutes:** Accepted (but not on yet website)

### Action Items:

Action Item	Description	Owner	Due	Status
New Item	Public Liability Concerns relating to letter 05/08 – John and Trevor will draft a letter to get advice from Lawyer and go back to GSO	Trevor	September 2020	
Standing Item	Combining CSO and Area E assembly. - Joint meeting on hold until can have face to face	Trevor	2020	In Progress
Standing Item	Area E PI: Short Video High School / Face Book pages - 05/08 Progressing but not sure where at	John	2020	In Progress
Standing Item	Area E PI: Digital Advertising - 05/08 Andrew is moving forward, Amy to do concept work. Trevor encourages Andrew to make proposal	Andrew	Sept 2020	In Progress
Standing Item	Area E PI: Other - 05/08 Laura shall forward quote from Medical Media to Trevor, present to NSCSO	Trevor	2020	In Progress
New Item	Area E PI: Group Participation - 07/07 On hold till face to face	Laura	2020	In Progress
New Item	Northern Beaches Hospital 05/08 wanting H&I, yes supply up to \$100 literature Jenny will forward Northside H&I structure to Erica and Linda's contact details as perhaps Frenches Forest Group can take this on	Erica	Sept 2020	
Standing Item	Area E Position description document - Trevor will chase Anna and get uploaded to google docs - All are encouraged to help add to the doc to get completed 07/07 Trevor will do something to get relaunched in July	Trevor	Sept 02/07	In Progress
Standing Item	05/08 Michael S nominated and was accepted Alternate Chairperson.			

New Item	Anna resigned as Delegate. Lee is now Delegate and Alternate Delegate position is vacant			
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**Meeting close:** 08:45pm

**Next meeting:** Mini Assembly on Thursday 03<sup>rd</sup> September 7:30pm.

Join Zoom Meeting  
ID: 778 965 283.  
Password: hope

<b>Role</b>	Area E Chairperson
<b>Name</b>	Trevor H
<b>Date</b>	30/07/2020
<b>Report</b>	<p>COVID-19 continues to challenge us; thanks to Lee and those who participated in the discussion at our last meeting -- it's important to stay compliant with State health department and local / landlord regulations and we encourage members to remind each other to set a good example at meetings that have returned to physical form.</p> <p>We're making some inroads with PI initiatives, but as always could use some team members to help get things done. Please announce at your homegroups and other meetings that we're looking for assistance from members who are up for the challenge of taking something on, figuring it out, and taking appropriate action.</p>

<b>Role</b>	Area E Secretary
<b>Name</b>	Jenny
<b>Date</b>	30/07/20
<b>Report</b>	Minutes done, reports rolled over, Mail Chimp sent for Social Distancing Requirements Still in Place in NSW

<b>Role</b>	Area E Public Information & Co-Operation with the Professional Community Coordinator
<b>Name</b>	John B
<b>Date</b>	5/8/20
<b>Report</b>	<p>Researching needs and approach for PI&amp;CPC activities and how to present options to Groups and Members that might attract them to service. The service activities being look at are:</p> <ul style="list-style-type: none"> <li>- Centrelink and Medicare offices</li> <li>- Council noticeboards</li> <li>- H&amp;Is</li> <li>- Letters to GPs</li> <li>- Police Stations</li> </ul> <p>In relation to H&amp;Is I have been discussing with Linda B, Literature/PI&amp;CPC for H&amp;Is. The next phase is obtaining information and suggestions from unit roster coordinators. In the meantime, GSO has referred a request from Northern Beaches Hospital Mental Health Unit requesting AA pamphlets and H&amp;I meetings. Whilst literature needs will need to be determined, I suggest that the Area E Committee consider approving, as a contingency, funding an agreed amount for the provision of literature for this activity.</p>

<b>Role</b>	Area E Treasurer		
<b>Name</b>	Rosemary P		
<b>Date</b>	04/02020		
	<b>Description</b>	<b>Date</b>	<b>Amount</b>
	Opening balance	05/02/2020	10,427.61
	GSC quarterly levy	01/04/2020	-800.00
	NSCSO 50/40/10 plan Q1	16/04/2020	+706.35
	Jan PI Forum Flyer printing - Anna S	27/04/2020	-100.00
	Area E GSC Levy	01/07/2020	-800.00
	NSCSO 50/40/10 plan Q2	14/07/2020	+1,314.67
	Closing balance	04/08/2020	+10,748.63

05 August 2020 - GSR Reports (in no particular order)

<b>Group</b>	Cromer Men's Meeting, Tuesday 7.30 pm
<b>GSR</b>	Matt W.
<b>Members Approx</b>	20
<b>Attendance Approx</b>	40 face-to-face + 10 on Zoom
<b>Last Group Conscience</b>	August meeting scheduled for Tuesday 11 Aug 2020
<b>Rehab Clients Visiting</b>	None
<b>Key Highlights</b>	Relocated meeting temporarily from Cromer Community Centre to Collaroy Plateau Community Centre as it's a larger room and able to accommodate a larger face-to-face presence.

<b>Group</b>	Manly Sun AM
<b>GSR</b>	Chris
<b>Members Approx</b>	6
<b>Attendance Approx</b>	20
<b>Last Group Conscience</b>	
<b>Rehab Clients Visiting</b>	2
<b>Key Highlights</b>	Meeting has relocated to the Youth centre in Kangaroo St Manly. Doing well!

<b>Group</b>	Seaforth Tue 7 PM
<b>GSR</b>	Pam W
<b>Members Approx</b>	18
<b>Attendance Approx</b>	Both F2F and Zoom - 30 to 40
<b>Last Group Conscience</b>	End of June
<b>Rehab Clients Visiting</b>	N/A

<b>Key Highlights</b>	As of last week we went back to offering F2F and Zoom - 2 separately run meetings. We will have a GC next Tuesday to discuss the latest notice re AA Public Liability Insurance and vote on introducing masks at F2F Meetings
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<b>Group</b>	RtR Kirribilli Fri and North Sydney Tue PM
<b>GSR</b>	Jenny MR
<b>Members Approx</b>	25
<b>Attendance Approx</b>	50 including online and in Person
<b>Last Group Conscience</b>	200609
<b>Rehab Clients Visiting</b>	Yes a few rehabs
<b>Key Highlights</b>	Doing online and In person

<b>Group</b>	Lane Cove Mon PM Step Study
<b>GSR</b>	Trevor
<b>Members Approx</b>	10
<b>Attendance Approx</b>	9-12
<b>Last Group Conscience</b>	27 July
<b>Rehab Clients Visiting</b>	N/A
<b>Key Highlights</b>	Elected to stay online only for another 4 weeks, then re-assess. Closed Zoom group; please contact me for details if you wish to attend.

<b>Group</b>	Epping Group: Mon 7:30pm (ID) and Thu 7:30pm (Beginners)
<b>GSR</b>	Lawrence.
<b>Members Approx</b>	20
<b>Attendance Approx</b>	12-22
<b>Last Group Conscience</b>	6 Jul 2020
<b>Rehab Clients Visiting</b>	Nil
<b>Key Highlights</b>	Elected to continue with Zoom meetings, no further 'Bombing' and strong core of new and established members regularly attending. Celebrated 44th Birthday Meeting with 1.5 hour extended format very well attended on 6th July.

<b>Group</b>	Naremburn Sunday 9:00am Doing The Deal
<b>GSR</b>	John D
<b>Members Approx</b>	8
<b>Attendance Approx</b>	35-45
<b>Last Group Conscience</b>	19/07/20
<b>Rehab Clients Visiting</b>	
<b>Key Highlights</b>	Still on Zoom only

<b>Group</b>	Naremburn Friday 6pm Doing The Deal
<b>GSR</b>	Erica D
<b>Members Approx</b>	7
<b>Attendance Approx</b>	25-35
<b>Last Group Conscience</b>	05/07/20
<b>Rehab Clients Visiting</b>	
<b>Key Highlights</b>	Re-opened face to face on 24/07/20--NOW CLOSED again due to liability insurance

<b>Group</b>	Cromer Monday Womens
<b>GSR</b>	paula l-g
<b>Members Approx</b>	5
<b>Attendance Approx</b>	20
<b>Last Group Conscience</b>	July 22
<b>Rehab Clients Visiting</b>	0
<b>Key Highlights</b>	<p>Reviewed potential to resume face to face meetings but only room available to accommodate numbers (indoor basketball court) would require earlier meeting start time 5:30pm -5:45pm. As majority of attendees are unavailable due to work and family commitments resolved to continue as Zoom Meeting. No bombing but we have been getting males popping in not being aware it is Women's Meeting - redirected.</p> <p>PS at start of meeting 3 August, notice from GSO regarding Covid-19 liability received and it was decided that Group Conscience to be held soon to discuss matter further.</p>