

Area E Mini-Assembly Meeting
Wednesday 02nd December 2020
Roseville Community Hall, 6 Babbage Road

MINUTES

Meeting Opened by Trevor at 7:30pm

Twelve Traditions read by Craig

Attendees introduced themselves (25) Covid Tracing was written up. A photo was taken.

The roles were discussed (note all roles and volunteers require 2 years) Except Trustees 10 years.

NSCSO Trsutee	Bruce and Cheryl and Peter (until Feb 22) spoke about this position
NSCSO Office Manager	Susan (until Feb 22) spoke on position.
NSCSO Office Coordinator	Vacant. Susan currently does this role. Once a month 2 hours.
NSCSO Office Administrator	Vacant. Susan currently does this role. Administrator monitors diary and follows up. Maintain equipment and supplies. 4-6 hours a week
NSCSO Linkt Letter Editor	Vacant. Susan encourages this as a valuable role.
NSCSO Literature Officer	Eris (until Feb 22) Trevor reported Eris got online shop going. Some literature comes via GSO and other sources (USA). Trevor demonstrated online shop.
NSCSO Treasurer	Steve (until Feb 21) role getting easier and less time consuming. Going into office only twice a month. Do checks and Balances. 6 Bills a month by EFT. Just use the spreadsheet data enter and print report for the committee. 6 hours a month.
NSCSO Secretary	Phil (until Feb 21) reported by Steve. Email committee members, asking for agenda items. Preparing Agenda. Print Copies. Do minutes. Send to committee. Finalise minutes. Prepare secretaries report. 8-10 hours a month
NSCSO Diverter Switch Coord	Peter (continuing) Coordinate switcher roster to switch phones over to volunteers
NSCSO Diverter Roster Coord	John (until Feb 22) Reported by Peter. Big role with approx. 40 volunteers. Sometimes need to replace where required. We are the only office that is serviced 24/7 all years.
NSCSO H&I Coordinator	Linda is an Apology. Trevor says this person is in touch with each H&I roster coordinator. Primary contact to set up new H&I with an AA presence e.g. a meeting, speakers or literature.
NSCSO Webservant	Trevor (until Feb 22) not responsible for ecommerce/store side. WordPress site, basically easy to maintain. Looking to get into SEO and/or online advertising to build site traffic/awareness. Will yield the role to someone with that expertise.
NSCSO Volunteer Positions:	Non-Committee. Always looking for more. 2-years min. sobriety for most positions.
January 2020	Successful PI event with Area E / NSCSO. Some great ideas. Trevor spoke on PI. There is not an instruction book; requires self-starters to figure out how to get going. Seeking helpful suggestions but only with committed action.
2 Young People Videos	Excellent. Now also a 30 second version. Looking at ways of distributing.
Confirm next Area E Meeting:	Thursday 14 th January 2021 on Zoom. Report from Conference and General Business
Close meeting with “we” version of Serenity Prayer	

02 December 2020 - Area E Committee Reports (in no particular order)

Role	Area E Chairperson
Name	Trevor H
Date	02/12/2020
Report	<p>The Assembly today is about strengthening the purpose of the GSR role in Area E. In Area E, our CSO is very strong and looks after a great number of functions to serve the groups. The Australian Service Manual says that the Area should look after anything that the CSO doesn't do, which leaves scope for Area-initiated PI activity, in addition to the Delegate & Conference-related tasks each year. We thought that one of the very useful things a GSR could do is to report back to his/her group on the activity of the NSCSO and the opportunities for service beyond the group level at the NSCSO.</p> <p>We hope you enjoy hearing about the various functions, from volunteer staffing of the helpline 24/7 and the office M-F, to literature sales from the office and now online (https://nscso.org.au/shop), to supporting the H&I rosters and local PI initiatives like the Banners. Please take the information back to your groups and we hope to see someone you've passed the info on to at the AGM nominating for a position.</p> <p>Of course there are also plenty of positions available in Area E Service, so please ask your GSR for details and come along to our January meeting (Zoom) to find out more.</p>

Role	Area E Secretary
Name	Jenny
Date	30/11/20
Report	Minutes done, reports rolled over, Mail Chimp sent

02 December 2020 - GSR Reports (in no particular order)

Group	RtR Kirribilli Fri and North Sydney Tue PM
GSR	Jenny MR
Members Approx	20
Attendance Approx	11 (Kirribilli space limited) 20 Neutral Bay
Last Group Conscience	
Rehab Clients Visiting	Yes a few
Key Highlights	Restrictions lifting yay going to have more people in the rooms

Group	Lane Cove Mon PM Step Study
GSR	Trevor
Members Approx	10
Attendance Approx	12
Last Group Conscience	last week
Rehab Clients Visiting	no
Key Highlights	We're open, new limit on our room is 58 people, so all welcome!