

AA Area E Mini-Assembly Meeting
 Meeting Minutes of Tuesday 13 April 2021
 Zoom

Name	Position	Home Group	Attendance
Andrew S	Area Chairperson	RtR North Sydney PM	Present
Amanda K	Area Secretary	Seaforth Tue PM	Present
Bob R	Area Alternate Chairperson	Cromer Men's Tue PM	Present
Lee S	Area Delegate	Dee Why Breakfast	Present
Martin G	Area Webmaster		Present
Laura B	Area Group Liason		Present
Jenny MR	GSR	RTR Kirribilli Fri / North Sydney Tues PM	Present
Paula F	GSR	Northern Beaches AM Zoom	Present
China	GSRs	Curl Curl AM	Present
Stephen S	GSR	Mona Vale Sunday AM	Apologies
Marita	GSR		Apologies
Tiane S	GSR	Manly Sun AM	Apologies
Brad T	GSR	North Sydney Mon PM	Apologies
Jeff	GSR	RNSH Sunday	Apologies
John B	Area PI & Co-op Professional Community Coord	Seaforth Tues PM	Apologies
Brad T	GSR	North Sydney Mon PM	Apologies
Trevor	GSR	Lane Cove Mon PM	MIA
Lawrence	GSR	Epping Mon PM	MIA
John D	GSR	Naremburn Sunday AM	MIA
Erica D	GSR	Naremburn Fri Pm	MIA
David M	GSR	Neutral Bay Tues PM	MIA
Sean M	GSR	Forestville	MIA
Michael T	GSR	Collaroy Fri PM	MIA
Paula L-G	GSR	Cromer Monday	MIA
Nichola S	GSR	Cremore Mon Arvo	MIA

Open Meeting

Read the Twelve Traditions Short form

Receive and accept the previous Minutes (online) - March Meeting Minutes still to be uploaded to website

Review Action Items:

Action Item	Description	Owner	Due	Status
Standing Item	Combining CSO and Area E assembly - - 13/4/21 To Do: Group decided Andrew to chat with Trevor and Susan for more details and discuss next month meeting.	Trevor / Andrew	2021	In Progress

	<ul style="list-style-type: none"> - Anyone with Susan's number please forward to Andrew S (provided) - Idea: help CSO with inspiration/man power to help with 12th step work. (Lee S) 			
Standing Item	<p>Area E PI: Group Participation</p> <ul style="list-style-type: none"> - To Do: Compile Area E Group email database with help of GSO; report status next month GSR meeting. - To Do: Create 1 page summary of GSR Structure/Role in Area E, Bob, Andrew, Amanda John B volunteered. Drafts to be screen shared at upcoming monthly GSR meetings when ready for group input. ● Bob reported: Finding contact details of each group quite difficult in current situatin. Noted that a lot of groups don't like emails listed publicly as it contravenes anonymity philosophy of AA traditions. ● Noted that when a GSR joins, the name and address (contact details) should be collected and sent to head office according to the Service Guidelines. This is not happening currently. ● Bob is continuing to collate contact details for each Area E meetings - storing file on google drive. ● Question: were we going to group meetings by area and get divvy up the work to volunteer? Yes, eventually. 	Laura / Bob Bob Andrew Amanda John B	2021	In Progress
Standing Item	<p>Area E Position Description Document Folder</p> <ul style="list-style-type: none"> - 13/4/21 moving forward keep link to this folder on the regular emails. If there is any data to help provide a handbook (Handover notes for a committee position for example) send to Amanda on aareaedocs@gmail.com - If there anything you want added - send it to Amanda for adding at aareaedocs@gmail.com 	Amanda	2021	Completed
Standing Item	<p>Area E PI: Medical Screens</p> <ul style="list-style-type: none"> - 13/4/21: We have all the approval from Conference and have Content just waiting for researching that the current platform idea is best fit, researching additional platform options. Laura to call Trevor for next step. 	Laura	2021	In Progress
Standing Item	<p>Meeting dates for 2021 passed GSR Group to remain on Zoom.</p> <p>Wednesday 12th May - Zoom platform</p> <p>Thursday 10th June</p> <p>Monday 12th July</p> <p>Tuesday 10th August</p> <p>Wednesday 08th September</p> <p>Thursday 14th October</p> <p>Monday 08th November</p> <p>Tuesday 14th December</p>			Completed
New Item	<p>Zoom discussion:</p> <ul style="list-style-type: none"> ● More convenient for members on Zoom. More accessible for people who live further away and to attract new participation. ● What is the benefit of meeting face to face at St. Ives? Limitation for Zoom meetings forces attendees to have a device and data to take part of service. ● Nominated to vote on Zoom for next meeting on case by case point. ● Offers stand for people without devices to attend other members homes for meetings as option. 	Laura / Andrew		Completed

Standing Item	<p>Link newsletter - Martin provided info required?</p> <ul style="list-style-type: none"> 13/4/21 - Martin to Follow up Glen, who accepted this as position. Martin inquired where archived Link Letters could be stored to use as template. At St. Ives office or computer in this office? Jenny to send Martin CSO potential contact. CSO or ARea E position traditionally? 	Glen		Status next meeting then complete from Agenda.
New Item	<p>Knowing Traditions and Concepts: Service Guideline suggests knowing Traditions and Concepts as part of GSR Role:</p> <p>Proposal: have short monthly presentation of 1 tradition and 1 concept to monthly Area GSR meeting or even a separate Monthly workshop for those interested?</p> <ul style="list-style-type: none"> 5 minute dip in Meetings is a really good idea. Seconded for Amanda to do each meeting. Also mentioned to offer large Area E Tradition hard core study and offer to all groups. - Amanda happy to commit to a fortnightly workshop 1 tradition at a time, then move to Concepts. Needs help organising final format and just have an assistant to help in background. Jenny offered - Amanda and her will coordinate ideas and have presentation possibly scheduled to present to next month meeting. 	Amanda/Jenny (provisional)	2021	In Progress
New Item	<p>Delegate Report: See Thank you letter and Job Ad March 2021</p> <ul style="list-style-type: none"> Delegate Report: Area E is part of the Eastern Region. There will be a regional forum held in Foster (part of Eastern Region) - future dates (Lunchtime Saturday to Lunch time Sunday idea) possibly second part of September 2021 - final date TBD. Will discuss projects, Central Coast public information work. Planning to discuss the importance of the GSR at service level. To Do: GSRs Please ask their home groups: Is there anything this Area E like to address at that regional forum? 	Lee S	2021	In Progress

Confirm next Meeting: Wednesday 12th May, 2021

Close meeting with "we" version of Serenity Prayer

Committee Reports

Role	Area E Alternate Chairperson
Name	Bob R
Date	9/4/2021
Report	CONTACT DATABASE PROJECT UNDERWAY. CURRENT FILE ATTACHED AS PDF. ALSO HAVE SOME INFORMATION PICS TO SHOW TONIGHT SUPPLIED BY bRAD t. NORTH SYDNEY GSR.

Role	Area E Secretary
Name	Amanda K
Date	7/4/21
Report	Minutes from previous meeting done, reports rolled over ready for 13/4/21. Reviewing the Guide last meeting for GSR Role mentioned it is important that GSRs are familiar with Traditions and Concepts of AA. I propose doing a small presentation on these each GSR meeting: Start on Tradition 1 and Concept 1, then next month Trad 2 and Concept 2 and so on until we have run through all 12 of each. Alternatively would there be interest in a traditions/concepts study group via Zoom?

Role	Area E Public Information & Co-Operation with the Professional Community Coordinator
Name	John B
Date	11/4/2021
Report	<p>Work is continuing on the youth video project. A 30 second clip has been finalised. Work is progressing on planning distribution of the completed videos and the clip in the public domain with the focus on:</p> <ul style="list-style-type: none"> - the secondary and tertiary education sector; and - cinema advertising <p>A Topic will be submitted to an Area E Assembly seeking support for Conference approval of the 2 videos and 30 second clip as Conference approved AA literature.</p> <p>Some research is to be undertaken to identify options for displaying AA short clips on digital notice boards. This research is intended to provide a better understanding of site opportunities, advertising and pricing policy and distribution technical requirements. If the outcome is viable, approval of the Area E and NSCSO committees and funding will need to be sought and a short clip produced, likely to be less than 10 seconds.</p>

Role	Area E Treasurer			
Name	Marita			
Date	Transaction Desc	Date	Transaction Amount	Open / Closing Balance
Report	Opening balance			+\$11,134.09

Area GSR Reports

Group	Manly Sun 8 AM
GSR	Tiane
Members Approx	16
Attendance Approx	From 16 to 35
Last Group Conscience	21/03/21
Rehab Clients Visiting	Yes (from SPP)
Key Highlights	Numbers have varied quite a bit this month, but it's a very strong meeting, with good support from members and regulars, as well as casual attendees. It is a spiritual

concepts meeting, based on a BB reading chosen by a different volunteer each week and runs on a voluntary share basis.

Group	Seaforth Tue 7 PM
GSR	Amanda K
Members Approx	18
Attendance Approx	30
Last Group Conscience	31/3/21
Rehab Clients Visiting	0
Key Highlights	Celebrating 64th Group birthday 13/4/21, created commemorative bookmarks for those to attend meeting. Looking forward to be back to 2sqm ruling now.

Group	RtR Kirribilli Fri and North Sydney Tue PM
GSR	Jenny MR
Members Approx	20
Attendance Approx	35 in person, 15 online
Last Group Conscience	21/02/26
Rehab Clients Visiting	yes some on zoom.
Key Highlights	Happy to have more in the rooms with new 2SQM rule. Our Tuesday Zoom host has needed to handover responsibility. Our Friday Zoom equipment will no longer be available in a few weeks An extraordinary group conscience shall be held in the next few weeks to see how we move forward with or without Zoom.

Group	Epping Group: Mon 7:30pm (ID) and Thu 7:30pm (Beginners)
GSR	Lawrence.
Members Approx	6 - 12 variable due to Zoom only meetings still
Attendance Approx	Mondays have decreased and is variable but consistently up to 12+ and Thurs remains strong at 15-20
Last Group Conscience	15th March 21
Rehab Clients Visiting	na
Key Highlights	Strong numbers of Beginners on Thursdays with a large and varied number of members and guests calling in from around the country and the globe. The Group is in contact with Council re getting back to face to face meetings asap and the next Group Conscience is rescheduled to 12th April to focus on this among other things.

Group	Mona Vale Sunday Spiritual Concepts 10 AM
GSR	Stephen S
Members Approx	14
Attendance Approx	14
Last Group Conscience	
Rehab Clients Visiting	
Key Highlights	We have \$1,500.00 in the Bank. We're awaiting an invoice from the Soccer Club for rent which amounts to \$720.00. Once the rent is paid we'll make a donation to Area. We'll probably keep \$500 in prudent reserve

Group	<u>North Sydney Mon 730pm</u>
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GSR	Brad T.
Members Approx	8
Attendance Approx	20+
Last Group Conscience	march
Rehab Clients Visiting	a few
Key	<p>soon to contribute 60.30.10 MY APOLOGIES MIGHT NOT MAKE ZOOM MEETING TONIGHT !</p> <p>QUESTION : Why does whoever updates the online meeting list not like emails with a name attached. was told preferred phone numbers , anonymity ?</p> <p>i know Bob is trying to be able to contact groups but its almost impossible these days. in approved literature it states your name and address are sent to the area or district or registrar and to GSO.</p> <p>the area should be able to email every group as often as they wish to keep everyone informed even if only to refer to the website and keep data up to date ? also apologies from Jeff sunday RNSH can not zoom tonight</p> <p>Kind regards Brad T</p>

	Northern Beaches Breakfast Zoom
GSR	Paula F.
Members Approx	53
Attendance Approx	50 average. An excellent mix of newcomers, interstate and overseas regular attendees.
Last Group Conscience	25-3-2021. All service positions are currently filled. A GC vote was passed to introduce timed shares to allow for as many participants to share as possible.
Rehab Clients Visiting	Consistent numbers regularly attending from South Pacific Private Hospital - either in a group in-house or individually after discharge.
Key Highlights	Donation of AA Big Books and AA Literature to the Women's Bolwarra Transitional Centre is working extremely well with very positive results. NBBZ through - Elizabeth VB when she is on the diverter - also donates of copy of the BB to anyone who cannot afford a copy.

Additional Content from GSO via Lee S - Delegate:

- Thank you Letter from General Service Board of AA Australia
- Job Ad GSO Staff Member March 2021

THE GENERAL SERVICE BOARD OF ALCOHOLICS ANONYMOUS AUSTRALIA

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31 March 2021

To All Members of Alcoholics Anonymous

We would like to thank each and every member of the Australian Fellowship for digging deep over the past 12 months and providing additional personal contributions, especially as we are in the midst of a global pandemic and lots of members are out of work or have had their working hours reduced.

The contributions of our members have increased. Unfortunately, literature sales have continued to decline and therefore even though it is difficult to ask, we respectfully ask that you please continue to dig deep and contribute personally and encourage other members and your home groups to contribute more, otherwise the viability of the GSO and structure of AA in Australia is in jeopardy.

The Board have worked closely with our three office staff throughout the Covid situation we have found ourselves in and without them we would have had extreme difficulties. Thank you Valerie, Tony and Chris.

We would also like to thank all members who registered and attended our virtual convention held by the Toowoomba Host Planning Committee.

Unfortunately our convention in Adelaide, which got very close to being a face to face event, had to be cancelled due to number restrictions. Again a big thanks and well done to all those who helped with fundraising and registrations.. All the best to the Melbourne Host Planning Committee who are pressing ahead with our 2022 National Convention.

The Board would like to commend our Delegates who have worked tirelessly throughout the last 12 months to persist with their Conference Committees via Zoom.

Our 2020 General Service Conference was a success and our Conference Agenda Committee will be meeting soon to discuss how this year's Conference will run.

We should be proud of how our Fellowship has responded and stepped up throughout the last 12 months.

The General Service Board of Alcoholics Anonymous Australia commends you all and hope that over this next 12 months we can continue to focus on our primary purpose of helping alcoholics to achieve sobriety.

Tradition 12; And finally, we of Alcoholics Anonymous believe that the principle of anonymity has an immense spiritual significance. It reminds us that we are to place principles before personalities; that we are to practice a genuine humility. This to the end that our great blessings may never spoil us; that we shall live in forever contemplation of him who presides over us all

Yours In Service

Andy Poad

Chairman

General Service Board of Alcoholics Anonymous Australia

SKILLED ALL-ROUNDER REQUIRED FOR BUSY POSITION AT THE GENERAL SERVICE OFFICE OF AA AUSTRALIA

Office hours are from 8.30am – 4.30pm. The office is located in Arncliffe, NSW.

A three months trial period will apply to this position

The General Service Office is very busy (often hectic) with many deadlines to work to throughout the year.

The successful applicant will need to be self –motivated, flexible, energetic, physically fit, organised and able to remain calm and focused during frequent hectic periods. A sense of humour and cheerful disposition is a definite advantage.

A minimum of two years sobriety is recommended. It is also an advantage to have your own transport.

The successful applicant also needs to have a good knowledge of the Traditions and Concepts and the General Service Structure. Information on the General Service Structure can be found in our Service Manual.

Duties are varied and include:

- Packing/despatching literature orders and maintaining accurate stores records. This requires manual handling of stock, including lifting boxes of up to 20kg.
- Financial accounting tasks (bank reconciliations, recording etc). Experience with Xero is a definite advantage.
- Operating electronic recording equipment.
- Preparing quarterly newsletter.
- Responding to queries from individuals, groups, Districts and Areas, as well as the general public and professionals.
- General office duties.
- Hosting Zoom meetings
- Attending all Board meetings (February, July and November)
- Attend all General Service Conferences – take accurate committee Minutes, prepare reports. (November). Experience with Microsoft Word, Excel and PowerPoint an advantage.
- Act as Co-ordinator for some Trustee and Conference Committees.
- Attend all National Conventions, usually held every Easter.
- Also be available to attend other AA functions as required.

Remuneration commensurate with experience is offered.

Please send your application for the position by email to gso@aa.org.au by no later than Friday 16th April 2021.