

**MINUTES for Alcoholics Anonymous Area E Committee Meeting with GSR participation  
Wednesday of December 18<sup>th</sup> 2024  
NSCSO, 177 Rosedale Rd St Ives NSW 2075**

**Attendance:**

Area E Office Bearers / Committee Members

Anna S – Area E Chair  
Andrew S – Area E Delegate  
Martin G - Secretary Area E  
Janine R - Treasurer Area E

NSCSO Office Bearers / Committee Members

Michael S – NSCSO Liaison,

Group Service Representatives

Kate G, (Monday Curl Curl, Women's 7.30pm)

**Apologies:**

David H (Crows Nest Sat 8.30am), Bec, (Collaroy Med 6pm), Chelly P - Alternate Delegate & Grant C – Group Liaison Officer.

**Meeting opened at 7.30 pm**

**Read the Twelve Traditions:** Michael S

**Minutes from November 2024:** received Anna S accepted Kate G seconded Janine

**Roles to Fill:** PI/CPC Officer

Action Item	Report Description	Owner	Due	Status
1.	<b>Reports</b> (to be submitted and read before the meeting)		18.12.24	
	<b>Committee</b>			
	<b>Secretary/Webmaster</b>	Martin G.	18.12.24	submitted
	<b>Area E Delegate</b>	Andrew S.	18.12.24	submitted
	<b>Treasurer</b>	Janine R.	18.12.24	submitted
	<b>Group Liaison Officer</b>	Grant C.		Nil report

	Chair	Anna S.		submitted
	NSCSO Area E Liaison Report	Michael S.		Nil report
	<b>GSR REPORTS</b>			
	Living the Solution Monday 7.30pm	Kate G	17.10.24	submitted
<b>2.</b>	<b>Action Items</b>			
2.1	<p>Draft of flyer to announce AGM: discussion correction and approval. Brief description of roles to be added.</p> <p>Corrections for flyer noted including date and adding position descriptions on the flyer.</p>	Anna S	2024	closed
2.2	<p>Working group for AGM: keys, view venue, setup, clean up, returning the key.</p> <p>Anna to collect the keys.</p> <p>Martin to do minutes.</p> <p>Grant to view venue one week before.</p> <p>Whatsapp group to confirm set up volunteers.</p> <p>Catering will be done by Michael S.</p> <p>Clean up will be completed by all volunteers available after.</p>	Anna S	2024	closed
2.3	<p>Draft of flyer to encourage group to host assemblies – Assemblies Flyer discussion, corrections &amp; approvals.</p> <p>On reverse of flyer to state job descriptions, recommended sobriety and summaries. Referred to group handbook.</p>	Anna S	2024	closed
2.4	<p>Update on hosting Eastern Regional Service Forum.</p> <p>Date set for 23<sup>rd</sup> August and 24<sup>th</sup> August at Crows Nest Community Centre</p>	Andrew S Chelly P	2024	Ongoing
2.5	<p>Solution Area Website &amp; Area E website.</p> <p>Simon from AA will view to see if they can merge sites easily. Websites to currently remain as is.</p>	Grant	2024	ongoing

<b>3</b>	<b>New Business from this meeting</b>			Status
3.1	Archiving of All reports	Anna S	2024	closed
<b>4.</b>	<b>Business to be discussed at 2025 AGM</b>			

4.1	Addition of ZOOM link in discussion at the AGM.  No link will be provided for the meeting at AGM.	All		open
4.2	Suggested dates for Assembly meetings for 2025.  1 <sup>st</sup> Assembly: March 14 <sup>th</sup> 2025: Instructional session. w/ GSR tutorial and information educational session.  2 <sup>nd</sup> Assembly: June 2025: Submission of topics for conference.  3 <sup>rd</sup> Assembly: August 9 <sup>th</sup> 2025: Discussion of topics.  4 <sup>th</sup> Assembly: September 20 <sup>th</sup> 2025: Voting for topics for Conference.			
<b>5.</b>	<b>Upcoming 2025 Meeting Dates to be announced</b>	All	08/02/25	open
	<b>Area E &amp; NSCSO meeting dates</b>  Area E AGM to decide			
	<b>AGM for Area E and NSCSO</b>  <b>Saturday 8th February 2025</b>  12.00noon till 1.30pm NSCSO 1.30pm till 2.00pm LUNCH 2.00pm till 3.30pm Area E	Meeting Brookvale Hall	08/02/202 5	

Closed with Serenity prayer at 8.45pm

**Next meeting: TBA**